Tribhuvan University

Faculty of Humanities & Social Sciences
OFFICE OF THE DEAN
2024

Bachelor in Computer Applications
Course Title: Introduction to Management
Code No: CAMG 304
Semester: V

Full Marks: 60
Pass Marks: 24
Time: 3 hours

Candidates are required to answer the questions in their own words as far as possible.

Group B

Attempt any SIX questions.   [6×5 = 30]

2. Give the concept of management. Explain the types of skills needed to be an efficient manager.

3. Define planning. Enumerate different steps involved in planning process.

4. What is organizing? Describe the principles of organizing.

5. Discuss the approaches to technology and organization. How do you think technology can be used in staffing?

6. Define control. Write down the major techniques of control.

7. What is leadership? Explain about the leadership styles used in management.

8. Discuss the barriers of effective communication in an organization.

Group C

Attempt any TWO questions.   [2×10 = 20]

9. Explain how decision making differs under conditions of certainty, risk and uncertainty. What should be done to reduce the risk of decision making?

10. Describe the Taylor's scientific management theory with its contribution and limitations.

11. Explain the concept of change in organization. State various forces for organizational change and suggest various measures to overcome resistance to change.