

Tribhuvan University
Institute of Science and Technology
2075

Bachelor Level / sixth-semester / Science Full marks: 80 **Computer Science and Information Technology(CSC368)** Pass marks: 32
(Technical Writing) Time: 3 hours Candidates are required to give their answers in their own words as far as practicable.
The figures in the margin indicate full marks.

Attempt all the questions.

- 1. Write a business letter to a Chinese computer company, Beijing for regular supply of assembled computers and computer parts as you are running a computer shop at New Road, Kathmandu. Include the issues or modality of payment and possible problems in business transactions. [15]**
- 2. Write a newspaper article on "use of computers in Higher education" using headings and subheadings, you should write it thinking about the aim and audience of your writing. [10]**
- 3. Write in detail on advantages and disadvantages using Facebook, Twitter and google+ for communication. In your write up use these expressions! in brief, whereas, however, though, even though, at first, in general, finally. [15]**
- 4. Explain the importance of using tables, illustrations, and graphic presentations in academic writing. Give some suitable examples. [15]**
- 5. Define "simple sentence", "complex sentence" and "compound sentence". Give three examples for each type. [10]**
- 6. What's technical communication? How does it differ from other types of communication? What features help making communication 'technical'? [15]**